

## Return and Exchange Procedures:

### ALL RETURNS MUST HAVE RETURN AUTHORIZATION BEFORE SENDING BACK

Returns will not be processed without prior approval. Please email us at [returns@boutiquetoyou.com](mailto:returns@boutiquetoyou.com) before returning any merchandise to receive a return authorization number.(RA#)

**Mark the outside of your box with the return authorization number and return to:**

### Boutique to You

ATTN: Returns RA# \_\_\_\_\_

952 E. Baseline Road #102

Mesa, AZ 85204

We are not responsible for lost or damaged items during return shipping. We suggest you use an insured shipping method that can be tracked.

**Please complete the following information and return this slip & the packing slip with all returns or exchanges.**

**Order Number:** \_\_\_\_\_

**Return Authorization Number:** \_\_\_\_\_

### **What would you like (Circle One): Refund / Store Credit / Exchange (fill out below)**

*Refunds: We will only issue refunds for qualifying returns. If your return does not qualify for a refund and the refund box is checked, a store credit will be issued. Please refer to our website for qualifying refundable items.*

**Exchange item wanted:** \_\_\_\_\_

## **RETURN POLICIES**

**General returns:** All items must be returned in their original condition, unused, with tags still intact within 14 days from receipt of your order. Please note the limitations and exclusions below\*. See website for FULL return policy.

**Return Shipping Charges:** We will not refund shipping charges. If you received free domestic shipping on your original order, you will be charged \$5.00 (\$25.00 Canada \$49.95 International) if the original total minus your return falls below \$150.00 (or other free shipping offer limit). The resulting shipping charge will be deducted from your refund or store credit amount.

**Exchanges:** We will charge a flat 5.00 fee for exchange shipping on domestic orders only. Send your original merchandise along with the return/exchange form filled out completely to the address provided. If the requested exchange item is out of stock, we will issue you a store credit instead. We cannot hold items for exchange.

### **\*Return Exclusions:**

Returns are not permitted on the following items:

- SALE items
- Jewelry
- Undergarments
- Hats
- Scarves

### **\*Return Limitations:**

- Items Purchased with Coupons/Discount Codes** -Store Credit or Exchange will be permitted for a different size or color of the same item as long as there is no sign of wear.
- Footwear** - Exchange will be permitted for a different size of the same item as long as there is no sign of wear
- Swimwear** - Exchange will be permitted with no sign of wear and all tags and stickers are in place. An exchange for another swimwear style will be permitted.
- Handbags** -Store Credit will be permitted as long as there is no sign of wear.
- Sunglasses** -Store Credit will be permitted as long as there is no sign of wear.
- Special Occasion Dresses** - Exchange will be permitted for a different size of the same item as long as there is no sign of wear